## Guideline on formatting of the articles (for our authors)

- 1. Articles should include: name of the article, full name of the author (s), all their regalia, email, summary (at least 200 words), keywords (at least 11). All data must be provided in Russian and English, main text of the article should be should be provided in Russian or in English (based on a permission from the editorial board).
- 2. We recommend our authors to follow this structure of the articles: introduction (current state of the art), goal of the study, materials and methods of the research, results of the study and their discussion, conclusions, literature. Articles should contain results of the author's own research.
- 3. Information about the author(s), annotation and key words should be presented with the article as a separate file in Russian and English, the following information will be published: full name, occupation, citizenship, all scientific regalia, e-mail, contact phone number (not printed). Author may indicate his primary scientific interests.

Articles should consist of at least 6 and no more than 25 pages (one page is 1800 symbols). If necessary, one article may be divided into several parts to be published in several issues of the magazine.

4. Articles may be presented in any text format. Pictures must be provided in separate files, \*.jpeg or \*.tif, at least 300 dpi. Multicolor pictures are welcome. Names of the files of the pictures should fully resemble names of the pictures to be printed. Photos of the author(s) should be business-style ones 5x7 format, up to 1.5 Mb in size.

We recommend to include \*.pdf versions for all articles that contain any pictures.

5. Bibliography should be listed at the end of the article, references may be in Russian and/or other languages, among the references should be ones published no older than 5 years before. Bibliography should contain up to 10 references for original articles and up to 15 references for the reviews.

References in Russian should be formatted according to GOST R 7.05-2008. This list, titled as References, must be doubled in Latin letters – Russian sources must be transliterated (no translation is allowed), sources in the other languages should be left as is. All references should be actually referenced in the article. References the legislative acts, standards, dictionaries, textbooks, etc. should be made as on-page notes and should not be included into reference list. At least 1/2 of the references should be published no older than 5 years before and should be mentions in at least one of the following index lists:

- Russian index: <u>http://elibrary.ru</u>
- Web of Science: <u>http://ip-science.thomsonreuters.com/mjl/</u>
- Scopus: <u>http://www.scimagojr.com/journalsearch.php</u>

References should preferably be publicly available. It is appreciated if full texts are available via internet.

References in the text of the article should be marked with square brackets. If some special page is to be referenced, it should be made as follows: [10, p.81].

- 6. Electronic versions of the articles should be presented to the following email: <u>editor@inside-zi.ru</u>. Presenting the article means transferring all necessary rights for publishing once the article will be accepted.
- 7. Articles delivered to the editor board that do not conform with the requirements stated will not be reviewed. Editor board reserves the right to choose articles for publishing. An article may be returned to the author for further development or declined based on formal or scientific criteria. Manuscripts will not be sent back. Previously published materials may not be accepted.
- 8. No fee is ever taken from the authors for publications.